

EMPLOYMENT REFERENCE FORM

You are being considered for a position at HopeSpoke. Someone from this agency will be checking your references. Please fill out the information below and the left side of this form.

Name of applicant: _____

Please indicate the dates of your employment:(from) _____ (to) _____

Former Employer _____ Phone # _____

Supervisor: _____ Job Title: _____

<p>Person contacted: Employer, please verify: Dates of Employment _____ Job Title _____</p> <p>Please rate yourself in the following areas on a scale from 1 – 5 (5 being the best):</p> <p>Attendance 1 2 3 4 5</p> <p>Quality of Work 1 2 3 4 5</p> <p>Motivation 1 2 3 4 5</p> <p>Attitude 1 2 3 4 5</p> <p>Competency 1 2 3 4 5</p> <p>HopeSpoke Staff completing form: _____</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p>Please indicate agreement/disagreement with applicants responses:</p> <p>Attendance Agree _____ Disagree _____</p> <p>Quality of Work Agree _____ Disagree _____</p> <p>Motivation Agree _____ Disagree _____</p> <p>Attitude Agree _____ Disagree _____</p> <p>Competency Agree _____ Disagree _____</p> <p>Is applicant eligible for rehire with you? Yes _____ No _____</p>
---	---

I authorize HopeSpoke to conduct a reference check regarding my previous employment with the employer listed above and verify the information given on this form. I release HopeSpoke from any liability in verifying my references.

 Signature

 Date

EMPLOYMENT REFERENCE FORM

You are being considered for a position at HopeSpoke. Someone from this agency will be checking your references. Please fill out the information below and the left side of this form.

Name of applicant: _____

Please indicate the dates of your employment:(from)_____ (to)_____

Former Employer_____ Phone #_____

Supervisor:_____ Job Title:_____

<p>Person contacted: Employer, please verify: Dates of Employment _____ Job Title _____</p> <p>Please rate yourself in the following areas on a scale from 1 – 5 (5 being the best):</p> <p>Attendance 1 2 3 4 5</p> <p>Quality of Work 1 2 3 4 5</p> <p>Motivation 1 2 3 4 5</p> <p>Attitude 1 2 3 4 5</p> <p>Competency 1 2 3 4 5</p> <p>HopeSpoke Staff completing form:</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p>Please indicate agreement/disagreement with applicants responses:</p> <p>Attendance Agree _____ Disagree _____</p> <p>Quality of Work Agree _____ Disagree _____</p> <p>Motivation Agree _____ Disagree _____</p> <p>Attitude Agree _____ Disagree _____</p> <p>Competency Agree _____ Disagree _____</p> <p>Is applicant eligible for rehire with you? Yes _____ No _____</p>
---	---

I authorize HopeSpoke to conduct a reference check regarding my previous employment with the employer listed above and verify the information given on this form. I release HopeSpoke from any liability in verifying my references.

 Signature

 Date

EMPLOYMENT REFERENCE FORM

You are being considered for a position at HopeSpoke. Someone from this agency will be checking your references. Please fill out the information below and the left side of this form.

Name of applicant: _____

Please indicate the dates of your employment:(from)_____ (to)_____

Former Employer_____ Phone #_____

Supervisor: _____ Job Title: _____

<p>Person contacted: Employer, please verify: Dates of Employment _____ Job Title _____</p> <p>Please rate yourself in the following areas on a scale from 1 – 5 (5 being the best):</p> <p>Attendance 1 2 3 4 5</p> <p>Quality of Work 1 2 3 4 5</p> <p>Motivation 1 2 3 4 5</p> <p>Attitude 1 2 3 4 5</p> <p>Competency 1 2 3 4 5</p> <p>HopeSpoke Staff completing form:</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p>Please indicate agreement/disagreement with applicants responses:</p> <p>Attendance Agree _____ Disagree _____</p> <p>Quality of Work Agree _____ Disagree _____</p> <p>Motivation Agree _____ Disagree _____</p> <p>Attitude Agree _____ Disagree _____</p> <p>Competency Agree _____ Disagree _____</p> <p>Is applicant eligible for rehire with you? Yes _____ No _____</p>
---	---

I authorize HopeSpoke to conduct a reference check regarding my previous employment with the employer listed above and verify the information given on this form. I release HopeSpoke from any liability in verifying my references.

 Signature

 Date